

# ANNUAL PUBLIC PERFORMANCE SITE LICENSE ORDER FORM

Form must be complete before license can be processed. Fax, mail or email completed order form to address below.

Today's Date: \_\_\_\_\_

Name of School: \_\_\_\_\_

School Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Your Name: \_\_\_\_\_ Your Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_  Home  Cell  Work  Other \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Fax Number: (if applicable) \_\_\_\_\_

Your Email Address: \_\_\_\_\_

Total Student Enrollment: \_\_\_\_\_ Total Price: \$ \_\_\_\_\_

Date for License To Begin: \_\_\_\_\_

Purchase Order No.: (if required) \_\_\_\_\_

Tax Exempt Number: (if applicable) \_\_\_\_\_

## Method of Payment

Bill Us

Check Enclosed

Credit Card

Card Type:  VISA  MC  AMEX

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

How will the license be used? (student rewards, movie night, etc.)

***I have agreed to the terms and conditions on the reverse side of this form.***

**Signature Authorization:** \_\_\_\_\_

### For Office Use Only

Approval #: \_\_\_\_\_

Source: \_\_\_\_\_

## Movie Licensing USA<sup>®</sup>

A Division of Swank Motion Pictures, Inc. • Tim Swank, Chairman

**www.movlic.com mail@movlic.com**

## ST. LOUIS OFFICE

10795 Watson Road • St. Louis, MO 63127

**Toll-free phone: 1-877-321-1300**

**Toll-free fax: 1-877-876-9873**

## NEW YORK OFFICE

(for schools in CT, DC, DE, MA, ME, NH, NJ, NY, PA, RI, VT)

350 Vanderbilt Motor Parkway, Suite 108-C • Hauppauge, New York 11788

**Toll-free phone: 1-877-321-1301**

**Fax: 631-434-4730**

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## Movie Licensing USA®

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### TERMS & CONDITIONS

#### **LICENSE AND COPYRIGHT RESTRICTIONS**

Movie showings must take place inside the school building. This license does not cover outdoor showings or showings off campus. Violation of this agreement is subject to the penalties set forth in the Federal Copyright Act.

#### **ADVERTISING GUIDELINES**

We encourage you to print movie posters from **www.movlic.com** to advertise the movie in your facility or to pass out flyers directly to students and staff. If you choose to advertise through the public media (such as public radio, television, or a website), you may do so, as long as the movie title and studio name are not used. For example, "Join us at ABC Elementary for a Family Movie Night at 7:00pm" is permitted.

#### **ADMISSION FEES, CONCESSIONS, & DONATIONS**

Admission may be charged to cover the cost of this license. However, the amount collected may not exceed the cost of the license. In lieu of charging an admission, you may "suggest donations" and/or provide concessions.

#### **RENEWAL OF YOUR LICENSE**

This Public Performance Site License will automatically renew at the end of your initial agreement. About a month prior to expiration, the renewal packet will be mailed. As long as payment is made promptly, your school will remain in compliance without interruption. You may, however, request cancellation anytime after the initial agreement. Requests may be made by calling toll-free 1-877-321-1300 or emailing: **mail@movlic.com**.