

# Honor Roll Points

## 2011-2012

Attendance at General Meeting: 1 point  
possible/month

(Unit President or chosen Alternate; Principal or chosen  
Alternate for Principal Meeting 1 point)

Minutes: 1 point/month

Insurance: 2 points + 1 bonus point if paid  
by October meeting

Reflections participation/paperwork: 5  
possible (3 pts. for participation, and 2 pts. for paperwork  
submitted correctly by November meeting)

Membership (Early Bird/Chairman): 2 points  
possible (1 pt. Early Bird; 1 pt. Chairman's)

Membership Roster: 1 point

Budget: 2 points

End of Year Audit: 2 points

Mid-Year Audit: 2 points

End of Year Financial Report: 2 points

Training: 1 point per person per training

Income Tax Return filed: 3 points (Tax returns are  
required for every unit and are due to the IRS by November 15<sup>th</sup>)

Treasurer Report & Bank Statement: 1  
point/month

Current By-Laws: 2 points

Historian Report: 3 points  
(Must be submitted by March meeting)

Unit Roster: 5 points (Must be submitted by May 1<sup>st</sup>)